



**MAINE FIRE CHIEFS' ASSOCIATION**  
**2023 MAINE FIRE CHIEF OF THE YEAR**  
**AWARD CRITERIA AND NOMINATION FORM**



CRITERIA

1. Nominee shall be a current member of the Maine Fire Chiefs' Association (for three years) or recently approved life member (within the last 12 months).
2. Nominee shall have at least three years experience as a Fire Chief.
3. Nominee can be a past Award recipient.
4. Nominee shall be actively involved in, but not limited to, the following:
  - a. Fire prevention education on at least a local level
  - b. Training and safety improvement with their department
  - c. Local community involvement (non-fire service)
  - d. Serving on Maine Fire Chiefs' Association committees or other fire related committees
  - e. Assisting with legislative issues
  - f. Attending the MFCA Annual Conference
  - g. Regional Fire Service Organizations
  - h. County Fire Service Organizations
  - i. State Fire Service Organizations
  - j. National Fire Service Organization Membership
5. Nominee shall be recognized as a leader in the Fire Service by their peers.
6. Nominee shall emphasize leadership, innovation, professional development and integrity, service to the public and contributions to the fire service as a whole.

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PROCEDURES

Once the above criteria is met:

1. Nominations shall be accepted from any municipal official or any fire related local, regional, county, state, national organization, or any MFCA member can nominate another member.
2. Nominations shall be accompanied by supporting documents.\*
3. A selection committee shall be appointed consisting of the following:
  - Two Past-Presidents of M.F.C.A.
  - Two past recipients
  - One municipal official (i.e., Mayor, Councilperson, Selectperson, etc.) from the previous Year's recipient community or another available municipal official

\*Nomination packets are scored based only on the materials submitted. Please submit a thorough and accurate nomination packet including all necessary information and documentation.

**Deadline for nominations is February 2, 2024**



## MFCA Fire Chief of the Year Award 2023 Nomination Form



Nominee's name and title: \_\_\_\_\_

Department: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ E-mail: \_\_\_\_\_

Nominating organization/individual: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Phone: \_\_\_\_\_ E-mail: \_\_\_\_\_

**Criteria Checklist (required):**

- Nominee has been a member of the Maine Fire Chiefs' Association (for three years) or recently approved life member (within the last 12 months) of the Maine Fire Chiefs' Association.
- Nominee has at least three years experience as a Fire Chief.

**Nominee has been actively involved in, but not limited to, the following:**

- Fire prevention education on at least a local level
- Training and safety improvement with their department
- Local community involvement (non-fire service)
- Serving on Maine Fire Chiefs' Association committees or other fire related committees
- Assisting with legislative issues
- Attending the MFCA Annual Conference
- Regional Fire Service Organizations
- County Fire Service Organizations
- State Fire Service Organizations
- National Fire Service Organization Membership
- Nominee is recognized as a leader in the Fire Service by their peers. (Please provide an example).
- Nominee emphasizes leadership, innovation, professional development and integrity, service to the public and contributions to the fire service as a whole. (Please provide an example).

**Supporting Documents Attached (check all that apply):**

- Cover letter describing why this individual is being nominated (required).
- Provide current detailed summary of nominee's involvement in the fire service (required).
- Letter of recommendation.
- Newspaper/Magazine article.
- Awards.
- Letters of recommendation from the appropriate elected or appointed officials (Maximum: two).
- Other \_\_\_\_\_ (Maximum one).

**FORM MUST BE RECEIVED BY February 3, 2023**

**MAIL OR E-MAIL NOMINATION FORM AND SUPPORTING DOCUMENTS TO:  
MAINE FIRE CHIEFS' ASSOCIATION  
60 COMMUNITY DRIVE  
AUGUSTA, ME 04330  
E-MAIL: [training@memun.org](mailto:training@memun.org)**